



OPPORTUNITY

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Reference: 0221-24

Salary: Grade 8 (£37,009- £44,263 per annum) or Grade 9 (£45,585- £54,395 per annum), depending on experience

Contract Type: Permanent

Basis: Part-time 0.4 FTE (14 hours per week)

This is an appointment at Clinical Teaching (PA) Fellow level. The salary range will be inline with the pay scale dependent on clinical seniority and experience. Appointment will be made at Grade 8 or 9 depending on experience and academic qualification (PgCert etc.) completed.

Job description

Clinical/Non-clinical Scale: Applicants can be considered for a clinical scale if they hold FPA(MVR)/GMC (HCPC and NMC registrants welcome) registration with a License to practice and will have ongoing clinical practice for the duration of this post. It is assumed appointees will seek and/or continue with a clinical post at the end of training.

The contract is permanent part-time appointment.

Aim

The aim of these posts is to support the delivery and development of excellent, evidence-informed medical education, to meet the standards set by the General Medical Council 'Promoting Excellence' and the Quality Assurance Agency and to support the post-holders' professional development and scholarship within medical education.

The post-holder will be responsible (with support and guidance) for facilitating small group learning sets, delivering anatomy and clinical skills workshops, contributing to assessments, personal tutoring, quality management and the enhancement of postgraduate Physician Associate education within the Medical School. One of the principal aims is to develop the post-holders' skills and scholarship within medical education through experiential learning and mentoring, and, if necessary, undertaking the PG Certificate in Higher Education.

It is envisaged that the post-holder will continue to undertake a session of clinical practice per week in a local trust.

Main duties and responsibilities

Teaching

- ▶ Teaches Years 1 and 2 as required.
- ▶ Facilitates small group tutorials designed to help students integrate and apply their multi-disciplinary learning, to make them engage, enjoyable and effective.
- ▶ Tackles issues impacting on the quality of delivery, and balances competing pressures to ensure teaching sessions are well organised, pedagogically sound and making good use of resources.
- ▶ Supports, develop, and assesses students' group working skills, providing some immediate pastoral support referring on as appropriate.
- ▶ Teaches anatomy, clinical and communication skills through workshops, using online materials as required.
- ▶ Contributes to the development of electives and assistantships as required.
- ▶ Contributes to lecturing, developing, and implementing curriculum resources as required.
- ▶ Contributes to quality management processes and curriculum development to continuously enhance the programme.
- ▶ Designs, creates, and marks formative and summative assessments including ~~exam~~ papers, Objective Structured Clinical Examinations (OSCEs) and Multiple Mini Interviews (MMIs) for admissions and provides constructive feedback.
- ▶ Take responsibility for developing, implementing and quality assuring assessment within the programme.
- ▶ Invigilates assessments and end of year examinations as required.
- ▶ Provides academic support and advice to Physician Associate students.
- ▶ Undertakes academic administration relevant to the needs of the post.
- ▶ Offers advice, support, and supervision to teaching colleagues, particularly new staff and those with less experience.
- ▶ Contributes to a development project, for example taking on the role of an OSCE coordinator, developing a learning resource, or evaluating an innovation.

Research/Scholarship

- ▶ Contributes to scholarship/research in medical education in collaboration with colleagues.
- ▶ Fosters interdisciplinary networks and engages in transfer of knowledge and scholarship, taking opportunities to present own research across the University, nationally and internationally, and to publish in internationally renowned journals.

Other managerial activity and functions

- ▶ Engages in continuous personal and professional development in line with the demands of the role, including undertaking relevant training activities to develop themselves and support the development of others e.g., peer observation of teaching.
- ▶ Develops networks within the University, nationally and internationally to develop scholarship and influence decisions.
- ▶ Ensures and promotes the personal health, safety and wellbeing of staff and students.
- ▶ Carries out duties in a way which promotes fairness in all matters and engenders trust.
- ▶ Promotes equality of opportunity and supports diversity and inclusion as well as working to support the University's environmental sustainability agenda and practices.

Person specification

	Essential	Method of assessment
Education and qualifications	<p>MSc/Post Graduate Diploma in Physician Associate Studies, or MBChB or equivalent).</p> <p>Registered with the Managed Voluntary Register of the Faculty of Physician Associate within the RCP or General Medical Council (GMC) Or HCPC/NMC.</p>	Application form
Experience	<p>Previous clinical experience – as a Physician Associate 3 years post qualification or completion of FY2 and/or Core Training.</p> <p>Advanced knowledge of biomedical sciences and willingness to develop this for teaching years 1 and 2.</p> <p>Experience of delivering high quality, evidence-based teaching of applied theory, communication, and clinical skills to medical students, within a higher education, hospital, or primary care environment.</p> <p>Experience of using interactive approaches, especially with small groups.</p>	Application form, Interview, and presentation
Aptitude and skills	<p>Ability to take initiative, work flexibly to meet deadlines within tight time schedules and solve problems.</p> <p>Highly developed interpersonal skills, demonstrating empathy as a collaborative and supportive team member, with an ability to motivate colleagues and students and form effective and positive teams and inter-team working.</p> <p>Competence in IT and internet usage appropriate for an academic environment and e-learning.</p>	Application form, Interview, and presentation

	Essential	Method of assessment
	<p>Excellent communication and presentation skills, with the ability to train less experienced colleagues in education matters and to communicate complex ideas through a variety of media including written proposals and reports.</p>	
Training and development	<p>A willingness to undertake personal professional development as required by the University and peer review of teaching, respond constructively to feedback, undertake further training as appropriate and adopt new procedures as required.</p> <p>A willingness to undertake a Postgraduate Certificate/Diploma in Teaching and Learning in Higher Education, or equivalent qualifications such as Fellowship of the Higher Education Academy, if not already obtained.</p> <p>Willingness to contribute to innovation, scholarship and research and pursue further approved part-time study for qualifications such as Certificate, Diploma, Masters (MEd), MD, PhD, EdD each year.</p>	<p>Application form, Interview, and presentation</p>
Other	<p>A commitment to University Citizenship, to further the good standing of Aston University, and to observe all the University's policies including the Equal Opportunities Policy.</p> <p>The successful candidates are required to have clearance to work with vulnerable adults from the DBS (The Disclosure and Barring Service).</p>	<p>Application form, Interview, and presentation</p>

	Desirable	Method of assessment
Education and qualifications	<p>Managed Voluntary Registration as a Physician Associate with the Faculty of Physician Associates within the Royal College of Physicians; or GMC registration with License to Practice in UK.</p> <p>Knowledge and understanding of the NHS in the UK; not necessarily experience within the NHS.</p> <p>Postgraduate Certificate in Teaching & Learning in Higher Education, or equivalent qualification such as Fellowship of the Higher Education Academy.</p> <p>Or</p> <p>An undertaking to pursue approved part-time study for qualifications such as a Postgraduate Certificate if intending to do two years in post Certificate/Diploma/MEd. MD/PhD in relevant subject.</p>	Application form
Experience	<p>Teaching practical clinical skills such as Basic Life Support and clinical practical procedures.</p> <p>Using a range of teaching methods from lectures to interactive e-learning.</p> <p>Designing and delivering assessment, including clinical examinations, ideally within an undergraduate medical programme.</p> <p>Evidence of scholarship and publishing in (medical/clinical) education.</p> <p>Taught medical students and/or in the NHS.</p> <p>Commitment to clinical practice within this post (1 session/week) and ongoing to complete clinical training beyond this post. Time of clinical sessions is to be agreed with Year and Phase Leads.</p>	Application form, Interview, and presentation

How to apply

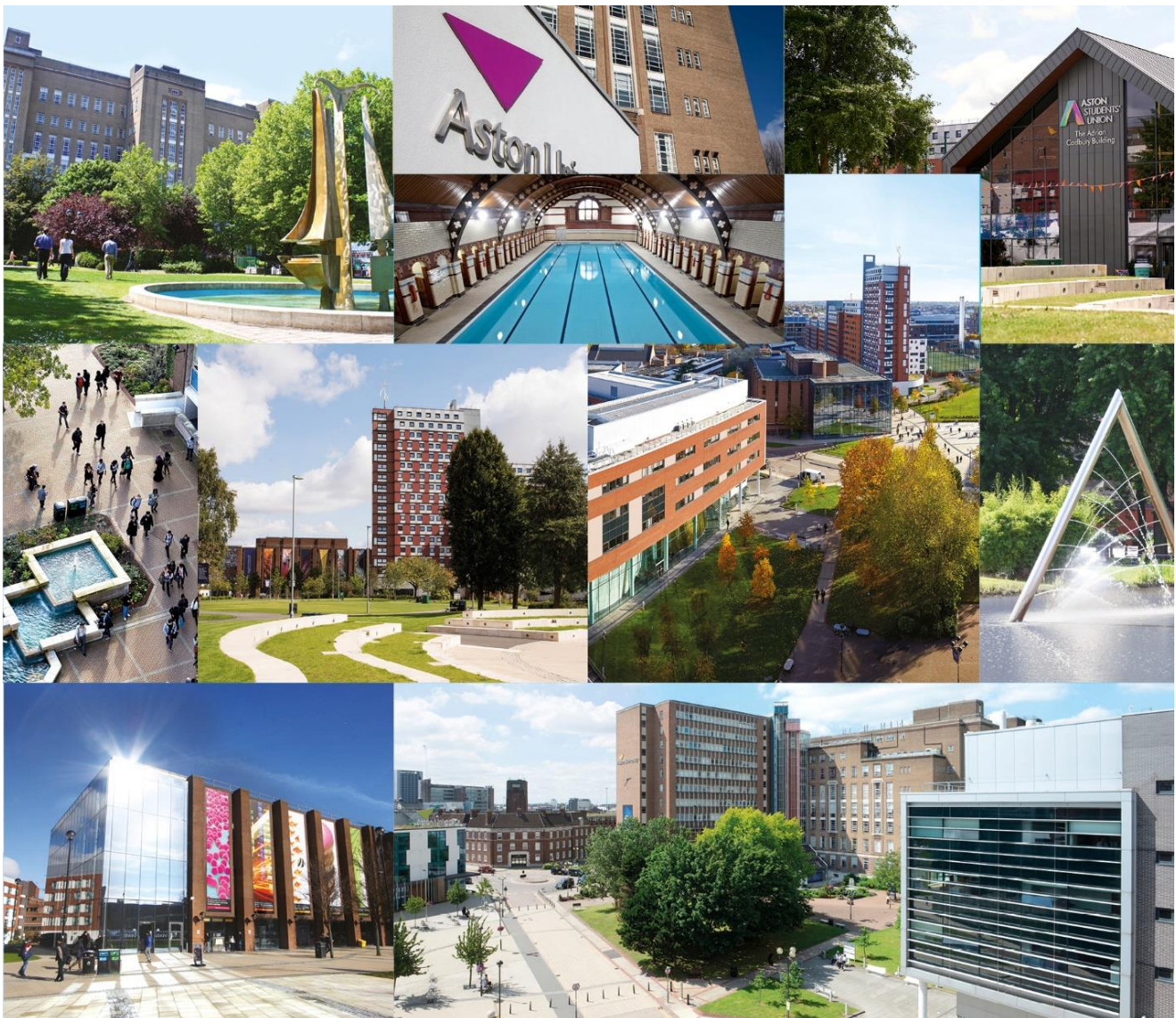
You can apply for this role online via our website <https://www2.aston.ac.uk/staff-public/hr/jobs>.

Applications should be submitted by 23.59 on the advertised closing date.

All applicants must complete an application form, along with your CV.

Any CV sent direct to the Recruitment Team and Recruiting Manager will not be accepted.

If you require a manual application form then please contact the Recruitment Team via jobs@aston.ac.uk.



Contact information

Enquiries about the vacancy:

Name: Professor Phil Begg
Job Title: Programme Director
Email: p.begg@aston.ac.uk

Enquiries about the application process, shortlisting, or interviews:

Recruitment Team via jobs@aston.ac.uk or 0121 204 4500.

Additional information

Visit our website <https://www2.aston.ac.uk/staff-public/hr> for full details of our salary scales and benefits Aston University staff enjoy.

Salary scales: <https://www2.aston.ac.uk/staff-public/hr/payroll-and-pensions/salary-scales/index>

Benefits: [Benefits and Rewards | Aston University](#)

Working in Birmingham: <https://www2.aston.ac.uk/birmingham>

Employment of Ex-Offenders: Under the Rehabilitation of Offenders Act 1974, a person with a criminal record is not required to disclose any spent convictions unless the positions they applying for is listed an exception under the act.

Eligibility to work in the UK: You should ensure that you meet the eligibility requirements, including meeting the [English language standards](#). If you do not meet the eligibility criteria, any application for a work visa would be unsuccessful. Please see UKVI guidance for further information on eligibility, knowledge of English requirements and approved test centres <https://www.gov.uk/tier-2-general>

With the end of free movement for EU/EEA/Swiss nationals from 1 January 2021, the UK's new immigration system applies to all non-UK/Irish nationals who require a visa.

Where an individual is subject to UK immigration control, they will require a visa to work in the UK.

The following individuals do not need a visa for the UK, but do still have to prove their right to work before employment can commence:

- **British Citizens or Irish Nationals**
- **EU/EEA/Swiss nationals with Settled or Pre-settled status under the EU Settlement Scheme**
- **Non-EEA nationals with Indefinite Leave to Remain/Settlement in the UK**

The main routes available for those who need a visa to work in the UK are **Skilled Worker**, **Global Talent** and the **Graduate Route**.

You can find further information about each of these visa routes on our [candidate immigration page](#).

If you will conduct research in your role, you may need to apply for and obtain ATAS clearance before Aston can issue a Certificate of Sponsorship for your visa application. Please see below for further details.

Academic Technology Approval Scheme (ATAS): If you will conduct research in your role and you apply for a Skilled Worker or Temporary Worker GAE visa, you may need to apply for and obtain ATAS clearance before Aston can issue a Certificate of Sponsorship for your visa application.

This process can take at least 6 weeks to process, and Aston will consider this when confirming your expected start date. Processing times will increase between April and September and can longer to complete.

There is no fast-track option available. ATAS certificates will be processed in order of receipt.

You can find more information about ATAS on our [candidate immigration page](#).

Before you start and Right to Work

90-day entry vignette

If you have applied for your visa outside of the UK, you will receive a vignette in your passport which is usually valid for 90 days. Please make sure to travel to the UK within the 'valid from' and 'valid to' dates on this visa. If you entered the UK before or after these dates, you would not 'activate' the visa and you would need to leave and re-enter the country.

You will also receive a decision letter confirming details about your immigration permission and where to collect your Biometric Residence Permit.

Cost of Living - Estate and Letting Agents

There are numerous Estate and Letting Agents in and around Birmingham that can help you find suitable accommodation. The [Midland Landlord Accreditation Scheme](#) provides a list of professional agencies and landlords who have applied with them for accreditation. Whilst accreditation is not a guarantee of quality, it provides some reassurance about the standard of the service they provide.

You can also use property search websites such as [Rightmove](#) or [Zoopla](#).

Equal Opportunities: Aston University promotes equality and diversity in all aspects of its work. We aim to ensure, through our admissions policies for students, and our staff recruitment and selection processes that we encourage applications from all groups represented in the wider community at a local, national and international level.

The University will endeavour not to discriminate unfairly or illegally, directly or indirectly, against student or potential students, staff or potential staff. This commitment applies to all functions of the University and to any stage of an individual's career.

An Equal Opportunities Monitoring Form is included within the application form. Data you provide on the Equal Opportunities Monitoring Form will be included in a general database, for statistical monitoring purposes, enabling the University to monitor the effectiveness of its Policy, Codes of Practice and Guidelines on Equal Opportunities in Employment. Individuals will not be identified by name.

Data Protection: Your personal data will be processed in compliance with the Data Protection Act 2018 and the General Data Protection Regulation ((EU) 2016/679) ("GDPR"). The University's Data Protection Policy and Privacy Notices, including the Job Applicant Privacy Notice can be found at <https://www2.aston.ac.uk/data-protection>. Your application will only be used to inform the selection process, unless you are successful, in which case it will form the basis of your personal record with the University which will be stored in manual and/or electronic files. Information in statistical form on present and former employees is given to appropriate outside bodies.

Full details of our terms and conditions of service and associated policies and procedures are available online at <https://www2.aston.ac.uk/staff-public/hr/policies>

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[aston.ac](https://www2.aston.ac.uk)



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